

Licensing Act 2003  
Club Certificate - Summary



|  |   |                              |                              |
|--|---|------------------------------|------------------------------|
| <b>Holloway Sports Pavilion</b><br>The New Pavilion<br>Holloway Hill Recreation Ground<br>Busbridge Lane<br>Godalming<br>Surrey<br>GU7 1QD | <b>Licence number:</b>  | <b>LN/00:0001798</b>         |                              |
|  | <b>Valid from:</b>  | <b>24th November 2005</b>    |                              |
|  | <b>Valid until:</b>   |                              |                              |
|  | <b>Telephone:</b>   | <b>01483 417778</b>          |                              |
| <b>Licensable Activities Authorised by the Licence and times these activities may be carried on</b>  |   |                              |                              |
| Activity (and area if applicable)  | Description   | Time From:                   | Time To:                     |
| <b>Provision of regulated entertainment:-</b><br><br><b>Live Music, Recorded Music and Performance of dance</b>                            | <b>Friday and Saturday</b><br><u>On not more than 16 events per year (including events requiring TENS).</u>   | <b>19:00</b>                 | <b>23:30</b>                 |
| <b>Supply of Alcohol</b>   | <b>Monday - Saturday</b><br><b>Sunday</b>   | <b>10:30</b><br><b>12:00</b> | <b>23:00</b><br><b>22:30</b> |
| <b>Non-standard Timings:</b>   | Alcohol only:<br>Good Friday 12:00-22:30.<br>Christmas Day 19:30-22:30 <b>(or as otherwise stated in the Club rules)</b><br>New Year's Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.<br>Special events shall end at not later than 00:00 and the premises shall be cleared by not later than 00:30. |                              |                              |

**The opening hours of the premises:**

Opening hours as for the sale of alcohol, closing 30 minutes after the sale of alcohol ceases

**Where the licence authorises supplies of alcohol, whether this alcohol is to be consumed on and/ or off the premises:**

On the premises

**Name & (registered) address of holder of premises licence:**

Holloway Hill Sports Association Ltd  
 The New Pavilion  
 Holloway Hill Recreation Ground  
 Busbridge Lane  
 Godalming  
 Surrey  
 GU7 1QD

**Registered number of holder, for example company number, charity number (where applicable):** N/A

**Whether access to the premises by children is restricted or prohibited:** No restrictions

Licensing Act 2003  
Club Certificate - Detail



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**The opening hours of the premises:**

Opening hours as for the sale of alcohol, closing 30 minutes after the sale of alcohol ceases

**Where the licence authorises supplies of alcohol, whether this alcohol is to be consumed on and/ or off the premises:**

On the premises

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Registered number of holder, for example company number, charity number (where applicable): N/A

Whether access to the premises by children is restricted or prohibited: No restrictions

## Annexe 1 – Mandatory Conditions

### Alcohol – Club

A club premises certificate may not authorise the supply of alcohol for consumption off the premises unless it also authorises the supply of alcohol to a member of the club for consumption on those premises. A club premises certificate which authorises the supply of alcohol for consumption off the premises must include the following conditions:

- The first condition is that the supply must be made at a time when the premises are open for the purposes of supplying alcohol, in accordance with the club premises certificate, to members of the club for consumption on the premises.
- The second condition is that any alcohol supplied for consumption off the premises must be in a sealed container.
- The third condition is that any supply of alcohol for consumption off the premises must be made to a member of the club in person.

## Annexe 2 – Conditions consistent with the operating schedule

|                   |                  |                            |
|-------------------|------------------|----------------------------|
| <b>Live Music</b> | <b>Monday</b>    | -                          |
|                   | <b>Tuesday</b>   | -                          |
|                   | <b>Wednesday</b> | -                          |
|                   | <b>Thursday</b>  | -                          |
|                   | <b>Friday</b>    | 19:00 hours to 23:30 hours |
|                   | <b>Saturday</b>  | 19:00 hours to 23:30 hours |
|                   | <b>Sunday</b>    | -                          |

### Further Detail

Soloist or duo playing live music.

On not more than 16 events per year (including events requiring TENS). Events shall end at not later than 00:00 and the premises shall be cleared by not later than 00:30.

*[Undertaking given in letter dated 06/09/05; no individual extensions will be applied for.]*

### Non-Standard Timing

N/A

Location of activity : Indoors

|                       |                  |                            |
|-----------------------|------------------|----------------------------|
| <b>Recorded Music</b> | <b>Monday</b>    | -                          |
|                       | <b>Tuesday</b>   | -                          |
|                       | <b>Wednesday</b> | -                          |
|                       | <b>Thursday</b>  | -                          |
|                       | <b>Friday</b>    | 19:00 hours to 23:30 hours |
|                       | <b>Saturday</b>  | 19:00 hours to 23:30 hours |
|                       | <b>Sunday</b>    | -                          |

Further Detail

Discos for private parties.

On not more than 16 events per year (including events requiring TENs). Events shall end at not later than 00:00 and the premises shall be cleared by not later than 00:30.

*[Undertaking given in letter dated 06/09/05; no individual extensions will be applied for.]*

Non-Standard Timing

N/A

Location of activity : Indoors

|                             |                  |                            |
|-----------------------------|------------------|----------------------------|
| <b>Performance of dance</b> | <b>Monday</b>    | -                          |
|                             | <b>Tuesday</b>   | -                          |
|                             | <b>Wednesday</b> | -                          |
|                             | <b>Thursday</b>  | -                          |
|                             | <b>Friday</b>    | 19:00 hours to 23:30 hours |
|                             | <b>Saturday</b>  | 19:00 hours to 23:30 hours |
|                             | <b>Sunday</b>    | -                          |

Further Detail

Dancing at private parties to live or recorded music.

On not more than 16 events per year (including events requiring TENs). Events shall end at not later than 00:00 and the premises shall be cleared by not later than 00:30.

*[Undertaking given in letter dated 06/09/05; no individual extensions will be applied for.]*

Non-Standard Timing

N/A

Location of activity : Indoors

|                               |                  |                            |
|-------------------------------|------------------|----------------------------|
| <b>Alcohol Sale or Supply</b> | <b>Monday</b>    | 10:30 hours to 23:00 hours |
|                               | <b>Tuesday</b>   | 10:30 hours to 23:00 hours |
|                               | <b>Wednesday</b> | 10:30 hours to 23:00 hours |
|                               | <b>Thursday</b>  | 10:30 hours to 23:00 hours |
|                               | <b>Friday</b>    | 10:30 hours to 23:00 hours |
|                               | <b>Saturday</b>  | 10:30 hours to 23:00 hours |
|                               | <b>Sunday</b>    | 12:00 hours to 22:30 hours |

### Further Detail

On not more than 16 events per year (including events requiring TENS). Events shall end at not later than 00:00 and the premises shall be cleared by not later than 00:30.

*[Undertaking given in letter dated 06/09/05; no individual extensions will be applied for.]*

### Non-Standard Timing

Good Friday 12:00-22:30.

Christmas Day 19:30-22:30.

New Year's Eve - from the end of permitted hours on New Year's Eve to the start of permitted hours on the following day.

Supply of alcohol to be for consumption : On the premises

## **ELEMENTS OF OPERATING SCHEDULE TO ADDRESS LICENSING OBJECTIVES:**

### **a) General - all four licensing objectives (b,c,d,e)**

Only Club officials who have been trained in the serving of alcohol and who have knowledge of the Club's membership rules shall operate the bar.

The CCTV security system shall be maintained in good working order.

There shall continue to be full facilities for use by disabled members.

The premises shall close and be cleared 30 minutes after the sale of alcohol ceases.

### **b) The prevention of crime and disorder**

There shall be no advertising of the Club to the general public.

The premises shall continue to be monitored by the CCTV system on a 24 hour basis.

Consumption of alcohol shall only be permitted within the boundaries of the premises marked on the plan attached.

Only Club officers shall be permitted to serve alcohol.

The Club's alcohol shall continue to be stored behind the Chubb protected doors and grills.

The outside security lights shall be automatically controlled.

### **c) Public Safety**

The premises shall have annual checks and maintenance of the fire safety equipment, alarm and central heating systems.

All equipment used for dispensing alcoholic and non-alcoholic refreshment shall be cleaned on a weekly basis.

Any out-of-date goods shall be returned to the vendor.

Public safety signage including fire exit routes shall be displayed on the premises, in accordance with the licence plan.

Local taxi telephone numbers shall be displayed.

### **d) The prevention of public nuisance**

The on-site parking facilities, including a disabled area shall be maintained.

The gate providing access to the site shall be locked by not later than 2200 every night.

All functions shall take place within the premises and during functions, doors shall be kept closed.

Meeting shall continue to be held with the local residents in order to raise any issues with the Club's operations. The Club Committee undertakes that steps shall be taken as necessary to address these any problems.

#### **e) The protection of children from harm**

The comprehensive membership database which identifies members who are underage (Colts) shall be maintained and kept up-to-date.

All members shall be in possession of a club card which identifies members who are underage, as appropriate.

No alcohol shall be served to underage members.

The premises shall not provide internet access.

No entertainment of an adult nature shall take place on the premises.

### **Embedded Restrictions : Club**

#### **1. Permitted Hours**

Alcohol shall not be sold or supplied except during permitted hours.

In this condition, permitted hours means:

- a) On weekdays, other than Christmas Day, Good Friday or New Year's Eve, 1000-2300
- b) On Sundays, other than Christmas Day or New Year's Eve, 1200-2230
- c) On Good Friday, 1200-2230
- d) On New Year's Eve, except on a Sunday, 1000-2300
- e) On New Year's Eve on a Sunday, 1200-2230
- f) On Christmas day, **as provided by the rules of the club and notified in writing by the chairman or secretary of the club to the Licensing Authority in which the premises are.** The said hours shall:
  - i. not exceed six and a half hours;
  - ii. not begin earlier than noon;
  - iii. not end later than 2230;
  - iv. provide for a break of at least 2 hours, including 1500-1700;
  - v. not extend for more than three and a half hours after 1700;
- g) On New Year's Eve from the end of permitted hours to the start of permitted hours on the following day.

#### **Restrictions**

The above restrictions do not prohibit:

- a) the consumption of the alcohol on the premises by persons taking table meals there during the first thirty minutes after the above hours, if the alcohol was supplied for consumption ancillary to those meals;
- b) the consumption of the alcohol on the premises by, or, the taking sale or supply of alcohol to any person residing in the licensed premises;
- c) the sale of alcohol to a trader or club for the purposes of the trade or club;
- d) the sale or supply of alcohol to any canteen or mess, being a canteen in which the sale or supply of alcohol is carried out under the authority of the Secretary of State or an authorised mess of members of Her Majesty's naval, military or air forces;
- e) the taking of alcohol from the premises by a person residing there; or
- f) the supply of alcohol for consumption on the premises to any private friends of a person residing there who are bona fide entertained by him at his own expense, or the consumption of alcohol by persons so supplied; or

g) the supply of alcohol for consumption on the premises to persons employed there for the purposes of the business carried on by the holder of the licence, or the consumption of liquor so supplied, if the liquor is supplied at the expense of their employer or of the person carrying on or in charge of the business on the premises.

The licensee may also provide and permit entertainment by way of music and singing but only by the reproduction of recorded sound (this does not permit the use of karaoke, disk jockeys, comperes etc).

## **Annexe 3 – Conditions attached after a hearing by the Licensing Authority**

1. The Club shall arrange at least one public meeting a year with local residents.

## **Annexe 4 – Plans**

Attached